



**SOCIAL SERVICES APPEALS  
PANEL  
(COMPLAINT)**

**FRIDAY 8 OCTOBER 2004  
2.00 PM \***

**PANEL AGENDA (LICENSING AND GENERAL PURPOSES)  
COMMITTEE ROOM 4  
HARROW CIVIC CENTRE**

\* There will be a briefing for Panel Members at 1.30 pm in Committee Room 5

**MEMBERSHIP (Quorum: 3 Members)**

**Independent Person: Geoff Elford**

**Councillors: Blann  
Rekha Shah**

**Issued by the Committee Services Section,  
Law and Administration Division**

**Contact: Michelle Fernandes, Committee Administrator  
Tel: 020 8424 1542 E-mail: michelle.fernandes@harrow.gov.uk**

***NOTE FOR THOSE ATTENDING THE MEETING:  
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.  
IT WILL BE COLLECTED FOR RECYCLING.***

**HARROW COUNCIL**

**SOCIAL SERVICES APPEALS PANEL**

**FRIDAY 8 OCTOBER 2004**

**AGENDA - PART I**

1. **Appointment of Chair:**

To appoint a Chair for the purposes of this meeting.

2. **Arrangement of Agenda:**

(a) To agree that the reports listed under Item 6 of the agenda be considered with the press and public excluded on the grounds the reports contain exempt information, as defined in Paragraph 6 of Part 1 to Schedule 12A of the Local Government (Access to Information) Act 1985, relating to the adoption, care, fostering or education of a particular child.

3. **Terms of Reference:**

To note the terms of reference as set out below:

“In accordance with the procedures and guidance given under the Children’s Act 1989 and the National Health Service and Community Care Act 1990 and when requested to do so by a dissatisfied complainant, to review decisions made relating to complaints.”

Enc. 4. **Guidance Notes:** (Pages 1 - 2)

To note the enclosed guidance notes which set out the nature of the Panel.

**AGENDA - PART II**

Enc. (a) Case Papers Relating to the Complaint (Pages 3 - 40)